Selkirk College

School of the Arts

Contemporary Music and Technology Program Policies

APPROVAL:

1.	Next Policy Review:	*2028-01-01*
2.	Admissions & Standards Committee:	*2023-02-28*
3.	Education Council Committee:	*2023-03-14*
4.	Effective:	*2023-08-01*
5.	Minor Revisions:	

CREDENTIAL(S):	Diploma

PROGRAM OUTCOMES

- To prepare students of music to pursue entry level careers in the music industry.
- To provide an opportunity for individuals to obtain a diploma in music. Students may pursue one or more of the following majors: Performance, Production, Composition, Songwriting, and/or General Studies.

Students in the Contemporary Music & Technology Program are subject to the overall policies affecting all students at Selkirk College, with the following additions. College policies may be viewed on-line at the College website (policies.selkirk.ca).

PART I: ADMISSIONS

A. ADMISSION REQUIREMENTS

In addition to meeting the general admission requirements to Selkirk College, as outlined in **Policy 8611 Admissions,** applicants to the Contemporary Music and Technology program must meet the following requirements to be considered fully-qualified:

1. Academic

    a) BC Grade 12 or equivalent.

    b) BC Grade 12 English or equivalent with a 'C' grade or higher.

2. Specific

    a) Successfully pass an audition/interview which consists of:

        (i) Assessment of instrumental ability on an instrument/voice.

        (ii) Demonstration of basic music theory proficiency equivalent to the Royal Conservatory Level 8 Theory, through a written examination that includes identifying intervals, key

signatures and triads in basic music theory equivalent to Royal Conservatory of Music Level 8 theory requirements.

(iii)   An ear training test for pitch, triads, rhythmic and melodic diction and interval recognition.

b)   When it is not feasible to do the audition in person alternate arrangements can be made. The theory and ear training test can be sent to an authorized invigilator and the performance portion can be submitted by providing a link to an online video or via video conferencing.

3.   Special Exceptions

a)   Applicants who perform an exceptional audition but who do not meet the theory and ear training standard will be required to attend a two-week theory preparation course in August. The applicant must have a minimum final grade of 75% in both the ear training and the theory sections to be accepted into the Music Program for September. Applicants who do not meet the minimum standard in matching pitch will not be accepted into the Music Program.

B.   APPLICATION PROCESS

1.   Before the applicant's file is considered to be complete, the following must be received:

a)   completed application form;

b)   official transcripts* of secondary school grades (an interim statement of grades is acceptable if the applicant is still attending secondary school);

c)   official transcripts* of all other post-secondary education grades;

d)   applicant information questionnaire; and

e)   audition, theory, match pitch and ear training exam(s) results.

*Unofficial transcripts or photocopies will not be sufficient to complete the file.

2.   Completed applications are recommended to be submitted to the Registrar's office by April 30th Applications may be accepted after this date with permission of the school chair. The program has limited space available so preference will be given to those that apply early.

3.   Recommended deadline for completion of the audition process (see point A.2 above) is May 31 prior to the commencement of the program.

4.   Auditions will be arranged by the department when items B.1a) to B.1e) above are completed.

C.   PART TIME STUDENTS

1.   All full-time students in the Music Program must take, in each semester, all the "Music Core and Concentrate Courses" as applicable to the chosen major, as listed in section D: Graduation Requirements.

Students wishing to enrol in the Music Program on a part-time basis may do so providing the same entry requirements as full-time students as stated in section I.A have been fulfilled. Part-time students and full-time students not meeting the requirement of part C1 may attend classes only where space is available, after all full-time students are scheduled and permission from the course instructor has been obtained.

2. PRIVATE LESSONS

    a) Private Lesson Eligibility

        (i) Students with full-time course loads will be eligible to take private lessons: MUSC 150, 151, 250, and 251.

        (ii) Students enrolled in all music core and concentrate courses will be given priority in scheduling private lessons as per C. above.

        (iii) Students returning for a second major, having completed their diploma, may apply for a private lesson. These will be considered on an individual basis according to student's needs and the availability of department resources.

    b) Change of Instrument

        (i) Students who wish to change their private lesson instrument must re-audition on the new instrument.

        (ii) Instrument change is subject to instructor availability.

        (iii) The re-audition must take place within the first three weeks of the Semester I.

        (iv) To re-audition at other times students must obtain coordinator approval.

    c) Private Lessons on Secondary Instrument

    A student may take a private lesson on a secondary instrument after completion of the first semester providing the student has a GPA of 3.0 or better, or permission of the Program Coordinator; Private lessons on a secondary instrument are subject to instructor availability and additional fees.

D. ADVANCE OR TRANSFER CREDIT AND PRIOR LEARNING ASSESSMENT

    1. A student may obtain credit for a maximum of 75% of program requirements by Transfer Credit, Advanced Placement, Prior Learning Assessment or combination thereof. See Policy 8614: Advanced Standing; Course Challenge, PLA, and Transfer Credit.]

E. RE-ADMISSION TO THE PROGRAM:

    1. Re-admission to the Music Program is only permitted where spaces become available.

    2. Students who must interrupt their Program may apply for re-admission, within one year of departure.

PART II: ASSESSMENT, PROMOTION, AND GRADUATION

A. ASSESSMENT

    1. Grading

    Grading will be based on the grades specified in the Contemporary Music and Technology Grading Table. To view the grading tables see Policy 8612: Grading. To achieve a pre-requisite for any course the required grade is C-.

    Note: The grade of "P" is insufficient for promotion to subsequent classes.

2. Assessment

    a) Late assignments are not accepted. In the case of illness, accident or family emergency, extensions for assignments can be granted. Students must notify their instructor(s) as promptly as possible to request an extension, or to schedule a missed assessment such as an exam. Suitable documentation, such as a signed and dated doctor's note is required.

    b) If the instructor uses a different late assignment policy, it will appear in the course outline for the course.

3. Assessment Rewrites

    a) In cases where failure of a course prevents a student's progression in the program, a supplemental assessment/re-write may be granted with permission of the instructor and the program coordinator. The student must have maintained an average grade of C- or better in the course up to that point.

    b) The result of the supplemental/re-write may replace the original assessment grade.

    c) Supplemental/re-writes must be written within the time period indicated by the instructor.

    d) With supporting documentation, students who are absent from an examination due to illness, accident or family emergency may apply to the instructor for permission to be assessed at an alternate time.

    e) Requests to reschedule an assessment to accommodate personal plans will not normally be accommodated.

4. Cheating and Plagiarism

    a) Cheating and plagiarism will not be tolerated. Please refer to College Policy 8618 Cheating and Plagiarism.

B. PROMOTION

1. In order to progress from one semester to the following, each semester must be completed with a term GPA of 2.0 ("C" average) or better, and no more than one "F." Normally, students who do not meet this standard will be placed on Academic Probation the following term as per Policy 8619. Failure to meet this standard for two consecutive terms will result in a Required to Withdraw letter from the Dean.

2. In order to progress from Semester I to Semester II, students must maintain a GPA of 2.0 ("C" average) or better; To progress from Semester II to Semester III, students must maintain a GPA of 2.0 ("C" average) or better, plus any requirements for their chosen major. To progress from Semester III to Semester IV, students must maintain a GPA of 2.0 ("C" average) or better. Those students whose GPA is between 1.00 and 1.99 may continue as a General major.

3. Students who have an Incomplete grade ("I") at the end of any term may be allowed to proceed into the following term on a "conditional" basis. Such "conditional promotion" status will normally be permitted to continue only for the specified period permitted for the conversion of "I" grades (within 30 days). The "I" grade must be converted to meet the terms in B.1.

4. Due to the limited space available, a maximum of 10 students will be accepted into the Production major. In the event that more than 10 eligible students request acceptance into the Production major, the School Chair may increase capacity; otherwise, priority will be given to students with the highest GPA.

C.   PREREQUISITES FOR MAJORS (YEAR 2)

For acceptance to majors in second year, students must have no 'F' grades, or have cleared previous 'F' grades in addition to the following major-specific requirements:

1.   PERFORMANCE: "B" or better in MUSC 151 Private Lesson II.

2.   PRODUCTION: "B" or better in MUSC 161 Computer Applications to Music II.

3.   COMPOSITION: "B" or better in MUSC 175 Contemporary Harmony II and MUSC 171 Arranging II.

4.   SONGWRITING: "B" or better in MUSC 175 Contemporary Harmony II and MUSC 151 Private Lesson II.

All other students will be accepted as majors in GENERAL MUSIC.

D.   DECLARING A MAJOR

The process to declare a major happens at the end of January for Music students who expect to complete the prerequisites listed in C above.

1.   Students attend an info session at Music Forum class to learn about potential majors.

2.   Review the required Music and Core Competency Courses specific to each major.

3.   Complete an online Major Declaration Form listing the choice of major and preferred elective(s) by January 31.

E.   GRADUATION (also see College Policy 8617 Graduation)

1.   Credential:

Diploma in Contemporary Music and Technology with a specified major. Majors include: Performance, Production, Composition, Songwriting, and General Studies.

2.   General Requirements:

Students must achieve a cumulative GPA of 2.0 or higher as per Policy 8617: Credentials and Graduation. Students who do not meet this standard will be required to repeat course(s) with a grade below "C" in order to raise the cumulative GPA.

3.   Specific Requirements – Majors: Performance, Composition, Songwriting

a)   To graduate as a Performance, Composition or Songwriting major, students must complete Year One course requirements as outlined in the tables below, all the requirements for their chosen major, and perform a Graduation Showcase.

b)   Performance, Composition, and Songwriting majors who do not meet the specific graduation requirements for their major will not perform a Graduation Showcase. These students will graduate as a General Studies Major upon successful completion of the general graduation requirements and the coursework for a General Studies Major.

Graduation Showcase: Performance, Composition, and Songwriting majors must present a Graduation Showcase.

Definition

a) A Showcase is a concert performance prepared by the graduate candidate.

b) A Showcase is a demonstration of material and skills learned by the graduate candidate in the time they have attended the program.

c) The length of the performance must be no shorter than 25 minutes and no longer than 35 minutes.

d) A student may perform or otherwise participate in three showcases during one academic year. Students wishing to perform in more than three showcases may only do so with approval by the School Chair.

e) Arrangements that have been prepared in a Selkirk College ensemble must have been rehearsed and arranged by the student presenting the Showcase.

f) No arrangements may be duplicated in more than one Showcase.

g) Only students enrolled in the Selkirk College Contemporary Music and Technology program may perform in the graduation Showcase. Exceptions to this rule must be approved by the Program Coordinator.

h) Individual majors and instruments may have specific criteria to fulfill their Showcase requirements

The focus of the showcase must be on the student's major instrument.

(i) **Performance Majors and Songwriting Majors** must present at least one solo or duo piece which demonstrates technical proficiency on their major instrument.

(ii) **Composition Majors** must present a graduation recital featuring their own compositions as developed during the course of study;

(iii) **Songwriting Majors** must present a graduation recital featuring their own songs as developed during the course of study;

i) This Showcase will normally take place during a graduate candidate's final semester of attendance.

j) An instructor(s) will be designated as the advisor(s) to the candidate for their Showcase. The Showcase program <u>must</u> be agreed upon by the graduate candidate and their advisor(s).

k) Deadlines will be set with the advisor(s) for preparation of recordings, set lists, and other important organizational components of the Showcase.

4. Evaluation & Feedback

a) Evaluation will be based on the following criteria: intonation, dynamics, playing in time, group interaction, sound quality, leadership, overall musicality, starting on time, and adherence to length of performance guidelines, as well as possible additional requirements as specified by the Showcase Advisor.

b) The Showcase Advisor(s) will evaluate the Showcase during the night of the performance and will assign a grade based on the above criteria.

c) Non-graded feedback will be provided by a second faculty member.

5. Eligibility

   a) Any candidate for a Graduation Showcase must have successfully completed the three full prerequisite semesters of course load, and must be enrolled in courses that will lead to meeting the requirements for graduation in that academic year.

   b) In order to qualify for a graduation showcase;

      (i) **Performance Majors** must achieve a "B" or better in Private Lesson III.

      (ii) **Composition Majors** must achieve a "B" or better in Composition I.

      (iii) **Songwriting Majors** must achieve a "B" or better in Songwriting I.

COURSE OF STUDIES

Requirements for (Year one)

Contemporary Music & Technology Year One					
Semester 1			**Semester 2**		
Course Code	**Course**	**Credit**	**Course Code**	**Course**	**Credit**
MUSC 100A	MUSIC FORUM	1	MUSC 100B	MUSIC FORUM	1
MUSC 150	PRIVATE LESSON I	1	MUSC 151	PRIVATE LESSON II	1
MUSC 154	BASIC KEYBOARD I: this course is not required for keyboard majors	1	MUSC 155	BASIC KEYBOARD II: this course is not required for keyboard majors	1
MUSC 158	ENSEMBLE I	2	MUSC 159	ENSEMBLE II	2
MUSC 160	COMPUTER APPLICATIONS TO MUSIC	2	MUSC 161	COMPUTER APPLICATIONS TO MUSIC II	2
MUSC 162	INSTRUMENTAL LABS I	1	MUSC 163	INSTRUMENTAL LABS II	1
MUSC 165	HISTORY OF JAZZ	2	MUSC 164	HISTORY OF ROCK	2
MUSC 168	RUDIMENTS OF MUSIC		MUSC 170	ARRANGING I	1.5
MUSC 174	CONTEMPORARY HARMONY I	2	MUSC 175	CONTEMPORARY HARMONY II	2
MUSC 180	EAR TRAINING I	3	MUSC 181	EAR TRAINING II	3
Total Semester Credits		16.5	**Total Semester Credits**		16.5
Total Program Credits					33

Performance Major

Contemporary Music & Technology Year Two – Performance					
Semester 3			**Semester 4**		
Course Code	**Course**	**Credit**	**Course Code**	**Course**	**Credit**
MUSC 100C	MUSIC FORUM	1	MUSC 100D	MUSIC FORUM	1
MUSC 250	PRIVATE LESSON III	1	MUSC 251	PRIVATE LESSON IV	1
MUSC 264	INSTRUMENTAL LAB	1	MUSC 265	INSTRUMENTAL LAB	1
MUSC 274	CONTEMPORARY HARMONY III	2	MUSC 275	CONTEMPORARY HARMONY IV	2
MUSC 280	EAR TRAINING III	2	MUSC 281	EAR TRAINING IV	2
MUSC 290	BUSINESS OF MUSIC	2			
Concentrate Courses			**Concentrate Courses**		
MUSC 256	STAGE PERFORMANCE TECHNIQUES I	2	MUSC 257	STAGE PERFORMANCE TECHNIQUES II	2
MUSC 258	ENSEMBLE III	2	MUSC 259	ENSEMBLE IV	2
MUSC 272	IMPROVISATION I	2	MUSC 273	IMPROVISATION II	2
Electives (select at least one from the following)			**Electives (select at least one 2-credit course from the following)**		
MUSC 162	INSTRUMENT LAB - KEYBOARD	1	MUSC 163	INSTRUMENT LAB - KEYBOARD	1
MUSC 268	SONGWRITING I	2	MUSC 262	SURVEY OF RECORDING TECHNIQUES	2
MUSC 282	FILM SCORING I	2	MUSC 269	SONGWRITING II	2
MUSC 284	COMPOSITION I	2	MUSC 283	FILM SCORING II	2
MUSC 288	ADVANCED MIDI APPLICATIONS I	2	MUSC 284	COMPOSITION II	2
			MUSC 289	ADVANCED MIDI APPLICATIONS II	2
			MUSC 291	FUNDAMENTALS OF PRIVATE STUDIO TEACHING	2
Minimum Semester Credits		16	**Minimum Semester Credits**		15
				Minimum Year Credits	**31**
				Minimum Program Credits	**64**

Production Major

Contemporary Music & Technology Year Two – Production					
Semester 3			Semester 4		
Course Code	Course	Credit	Course Code	Course	Credit
MUSC 100C	MUSIC FORUM	1	MUSC 100D	MUSIC FORUM	1
MUSC 252	PRIVATE LESSON IIIA	.5	MUSC 253	PRIVATE LESSON IVA	.5
MUSC 258	ENSEMBLE III	2	MUSC 259	ENSEMBLE IV	2
MUSC 264	INSTRUMENTAL LAB III	1	MUSC 265	INSTRUMENTAL LAB IV	1
MUSC 290	BUSINESS OF MUSIC	2			
Concentrate Courses			**Concentrate Courses**		
MUSC 235	PRODUCTION STUDIO MANAGEMENT I	1	MUSC 236	PRODUCTION STUDIO MANAGEMENT II	1
MUSC 245	LIVE SOUND PRODUCTION I	2	MUSC 246	LIVE SOUND PRODUCTION II	2
MUSC 260	MIXDOWN & EDITING	2	MUSC 261	MIXDOWN & EDITING	2
MUSC 270	RECORDING TECHNIQUES I	2	MUSC 271	RECORDING TECHNIQUES II	2
MUSC 280	EAR TRAINING III	2	MUSC 281	EAR TRAINING IV	2
MUSC 288	ADVANCED MIDI APPLICATIONS I	2	MUSC 289	ADVANCED MIDI APPLICATIONS II	2
Electives (select at least one from the following)			**Electives (select at least one from the following)**		
MUSC 162	INSTRUMENT LAB - KEYBOARD	1	MUSC 163	INSTRUMENT LAB - KEYBOARD	1
MUSC 268	SONGWRITING I	2	MUSC 269	SONGWRITING II	2
MUSC 274	CONTEMPORARY HARMONY III	2	MUSC 275	CONTEMPORARY HARMONY IV	2
MUSC 282	FILM SCORING I	2	MUSC 283	FILM SCORING II	2
			MUSC 291	FUNDAMENTALS OF PRIVATE STUDIO TEACHING	2
Minimum Semester Credits		19.5	**Minimum Semester Credits**		17.5
Minimum Year Credits					37
Minimum Program Credits					70

Contemporary Music & Technology Year Two – Composition

Semester 3			Semester 4		
Course Code	**Course**	**Credit**	**Course Code**	**Course**	**Credit**
MUSC 100C	MUSIC FORUM	1	MUSC 100D	MUSIC FORUM	1
MUSC 252	PRIVATE LESSON IIIA	.5	MUSC 253	PRIVATE LESSON IVA	.5
MUSC 258	ENSEMBLE III	2	MUSC 259	ENSEMBLE IV	2
MUSC 264	INSTRUMENTAL LAB III	1	MUSC 265	INSTRUMENTAL LAB	1
MUSC 274	CONTEMPORARY HARMONY III	2	MUSC 275	CONTEMPORARY HARMONY IV	2
MUSC 280	EAR TRAINING III	2	MUSC 281	EAR TRAINING IV	2
MUSC 290	BUSINESS OF MUSIC	2			
Concentrate Courses			**Concentrate Courses**		
MUSC 268	SONG WRITING I	2	MUSC 257	STAGE PERFORMANCE TECHNIQUES II	2
MUSC 282	FILM SCORING I	2	MUSC 283	FILM SCORING II	2
MUSC 284	COMPOSITION I	2	MUSC 285	COMPOSITION II	2
			MUSC 269	SONG WRITING II	2
Electives (select at least one from the following)			**Electives (select at least one from the following)**		
MUSC 288	ADVANCED MIDI APPLICATIONS I	2	MUSC 163	INSTRUMENT LAB - KEYBOARD	1
MUSC 162	INSTRUMENT LAB - KEYBOARD	1	MUSC 289	ADVANCED MIDI APPLICATIONS II	2
			MUSC 262	SURVEY OF RECORDING TECHNIQUES	2
Minimum Semester Credits		17.5	**Minimum Semester Credits**		17.5
			Minimum Year Credits		**35**
			Minimum Program Credits		**68**

Songwriting Major

Contemporary Music & Technology Year Two – Songwriting					
Semester 3			**Semester 4**		
Course Code	**Course**	**Credit**	**Course Code**	**Course**	**Credit**
MUSC 100C	MUSIC FORUM	1	MUSC 100D	MUSIC FORUM	1
MUSC 250 or MUSC 252	PRIVATE LESSON III PRIVATE LESSON IIIA (2 sessions)	1 .5	MUSC 251 or MUSC 253	PRIVATE LESSON IV PRIVATE LESSON IVA (2 sessions)	1 .5
MUSC 264	INSTRUMENTAL LAB III	1	MUSC 265	INSTRUMENTAL LAB IV	1
MUSC 274	CONTEMPORARY HARMONY III	2	MUSC 275	CONTEMPORARY HARMONY IV	2
MUSC 280	EAR TRAINING III	2	MUSC 281	EAR TRAINING IV	2
MUSC 290	BUSINESS OF MUSIC	2			
Concentrate Courses			**Concentrate Courses**		
MUSC 256	STAGE PERFORMANCE TECHNIQUES I	2	MUSC 257	STAGE PERFORMANCE TECHNIQUES II	2
MUSC 258	ENSEMBLE III	2	MUSC 259	ENSEMBLE IV	2
MUSC 268	SONGWRITING I	2	MUSC 269	SONGWRITING II	2
Electives (select at least one from the following)			**Electives (select at least one 2-credit course or two 1-credit courses from the following)**		
MUSC 162	INSTRUMENT LAB - KEYBOARD	1	MUSC 163	INSTRUMENT LAB - KEYBOARD	1
MUSC 282	FILM SCORING I	2	MUSC 262	SURVEY OF RECORDING TECHNIQUES	2
MUSC 284	COMPOSITION I	2	MUSC 283	FILM SCORING II	2
MUSC 288	ADVANCED MIDI APPLICATIONS I	2	MUSC 285	COMPOSITION II	2
			MUSC 289	ADVANCED MIDI APPLICATIONS II	2
			MUSC 291	FUNDAMENTALS OF PRIVATE STUDIO TEACHING	2
Minimum Semester Credits		16	**Minimum Semester Credits**		15
			Minimum Year Credits		**31**
			Minimum Program Credits		**64**

Note Re: Private Lessons for Songwriting Majors

Songwriting Majors must take one hour of private lessons per week:
- For **all instrument/voice majors:** 1 x one-hour lesson per week on primary instrument/voice, or;
- For **Voice Majors:** 2 x half hour lessons per week: 30 minutes of voice lesson and 30 minutes of either guitar lesson or piano lesson;
- For **Guitar Majors:** 2 x half hour lessons per week: 30 minutes of guitar lesson and 30 minutes of voice lesson;
- For **Piano Majors:** 2 x half hour lessons per week: 30 minutes of piano lesson and 30 minutes of voice lesson;

General Studies Major

Contemporary Music & Technology Year Two – General Studies					
Semester 3			**Semester 4**		
Course Code	**Course**	**Credit**	**Course Code**	**Course**	**Credit**
MUSC 100C	MUSIC FORUM	1	MUSC 100D	MUSIC FORUM	1
MUSC 252	PRIVATE LESSON III A	.5	MUSC 253	PRIVATE LESSON IV A	.5
MUSC 258	ENSEMBLE III	2	MUSC 259	ENSEMBLE IV	2
MUSC 264	INSTRUMENTAL LAB III	1	MUSC 265	INSTRUMENTAL LAB IV	1
MUSC 274	CONTEMPORARY HARMONY III	2	MUSC 275	CONTEMPORARY HAMRONY IV	2
MUSC 280	EAR TRAINING III	2	MUSC 281	EAR TRAINING IV	2
MUSC 290	BUSINESS OF MUSIC	2			
Electives (select at least three 2-credit courses from the following)			**Electives (select at least four 2-credit courses from the following)**		
MUSC 268	SONGWRITING I	2	MUSC 262	SURVEY OF RECORDING TECHNIQUES	2
MUSC 272	IMPROVISATION I	2	MUSC 269	SONGWRITING II	2
MUSC 282	FILM SCORING I	2	MUSC 273	IMPROVISATION II	2
MUSC 284	COMPOSITION I	2	MUSC 283	FILM SCORING II	2
MUSC 288	ADVANCED MIDI APPLICATIONS I	2	MUSC 285	COMPOSITION II	2
*	* NON-MUSIC ELECTIVE	3	MUSC 289	ADVANCED MIDI APPLICATIONS II	2
			MUSC 291	SURVEY OF RECORDING TECHNIQUES	2
			*	* NON-MUSIC ELECTIVE	3
Minimum Semester Credits		16.5	**Minimum Semester Credits**		16.5
			Minimum Year Credits		**33**
			Minimum Program Credits		**66**

PART III: STUDENT CONDUCT (See also College Policy 3400: Student Code of Conduct)

A.   ATTENDANCE

1.   Attendance at all scheduled lectures, labs, seminars, lessons, clinics, ensembles, examinations and other learning experiences is mandatory unless the student is given written instructions to the contrary.

2.   Students absent from any Music course, for any reason, are responsible for the work they have missed. They must make up assignments as required.

3.   Absence from learning experiences, for any reason, may preclude the student being able to meet the required objectives for that course.

4.   Students claiming illness or compassionate reasons for absence from learning experiences must contact the instructor concerned directly.

5.   Students may be required to supply a doctor's certificate to substantiate claims of illness.

6.   The Contemporary Music & Technology Program will not normally undertake to provide substitute learning experiences in Music courses when students have been absent, for any reason.

Part IV: COLLEGE POLICIES RELEVANT TO ACADEMIC AND STUDENT AFFAIRS

Policy 3400: Student Code of Conduct
Policy 6550: Protection of Privacy
Policy 8400: Student Appeals
Policy 8600: Pre-Admissions Basic Skills Assessment
Policy 8611: Admission
Policy 8612: Grading
Policy 8613: Evaluation of Student Learning
Policy 8614: Advanced Standing – Course Challenge, PLA, Transfer Credit
Policy 8615: Standards of Academic Progress
Policy 8616: Student Withdrawals and Refunds
Policy 8617: Credentials and Graduation
Policy 8618: Cheating and Plagiarism
Policy 8619: Student Probation
Policy 8620: Interdisciplinary Studies