

 Policies and Procedures		Number 8620	Title Interdisciplinary Studies Diploma			
		Replaces	Integrated Studies			
		Effective	2015-08-01	Next review :	2020-06-01	
Executive Responsibility	Administrative Responsibility	Recommended by Policy Review Committee		2015-06-23		
Vice President Education & Students	Registrar	Recommended/Approved by Education Council		2015-06-23		
		Approved by President		2015-09-21		

1. PURPOSE

The purpose of this policy is to provide students flexibility in meeting graduation requirements so that students may select their courses to meet transfer requirements and match their interests within a structure that maintains the academic integrity of the College's programming.

2. SCOPE / LIMITS

Interdisciplinary studies will be considered across all credential-based program areas.

3. PRINCIPLES

- An Interdisciplinary Studies Diploma will adhere to Policy 8100, Appendix C for the range of acceptable credits required for graduation.
- A Student Educational Plan will document graduation requirements and will be agreed to, signed and filed with the Registrar's office prior to commencing the program.
- An agreed-upon combination of courses will constitute the graduation requirements.
- If the diploma requirements include all of the required courses for another credential (a one-year certificate, for example), the student will earn both credentials provided the requirements for a second credential have been met as per the Policy 8617: Credentials and Graduation.
- Students will be registered into the program relevant to the courses being taken
- At the time of Graduation the program credit will be used to issue the Interdisciplinary Studies Diploma
- Students will be assessed the appropriate fees of the credentials being issued.
- No more than two credentials will be issued.

An Interdisciplinary Studies Diploma program will be designed for a particular student by the School Chair(s) of the appropriate program area(s) in consultation with a College Counsellor and a College Financial Aid Officer. In designing the program, the School Chair will take into account each of the following:

1. Relevant transfer requirements or possibilities.
2. The interests, abilities and aspirations of the student.
3. The goals, requirements and standards of the appropriate programs/courses.
4. An appropriate time frame for program completion and student success.
5. Student loan eligibility.

The proposed program will be outlined on a copy of the attached form (see Appendix A). Before the

student enrolls in any courses, the completed form must be submitted to and approved by the program Dean(s) and Registrar. Once approved, this program becomes the Student Educational Plan. Any subsequent changes to a Student Educational Plan must receive prior approval of the Dean(s) and Registrar. Student Educational Plans will be retained in the student's online student record.

Current students wishing to transfer into the Interdisciplinary Studies Diploma Program must request permission from the School Chair four months prior to the program start date. Previous courses may or may not be eligible for credit toward the Interdisciplinary Studies Diploma.

For programs of more than one year in duration, the School Chair(s) will meet the student after each academic year to review her/his progress in her/his Student Educational Plan.

The credential issued will be a Diploma in "Interdisciplinary Studies". When at least 18 credits are achieved in a subject area, the diploma will identify that there is a "Concentration" in the discipline. In such cases, this will be outlined in the Student Educational Plan.

The student, in consultation with the School Chair, will outline the desired program outcomes which could be a combination of the relevant program outcomes. The School Chairs will produce a document with the relevant sections of the applicable program policies to communicate requirements for promotion and graduation. This document will be shared with the student and the Registrar and will serve as the program policy in the event of a student appeal.

Timelines:

Students will have up to 5 years to complete their Student Education Plan unless otherwise specified on the Student Educational Plan. Shorter timeframes may be appropriate in some circumstances (technology, licensing...).

4. PROCEDURE

PART I: ADMISSIONS POLICIES

The admissions policies of the appropriate programs apply.

PART II: PROMOTION POLICIES

The promotion policies of the appropriate program(s) apply with the following addition.

GRADUATION

1. The successful completion of all courses, modules and other components required for graduation will be listed in the Student Educational Plan. The program title for the credential on the Individual Educational Plan will conform to the following guidelines.
 - a. Credentials

A Student Educational Plan in *Interdisciplinary Studies* can be developed using courses from any College credential as defined in College Policy B8100 "Instructional Programs" and must comply with the requirements specified there.
 - b. Concentration

To be included as a concentration, a minimum of 18 credits must be completed in that discipline.

Students may earn more than 1 concentration within the IS Diploma

5. SUPPORTING FORMS (IF ANY)

Appendix A

6. OTHER RELEVANT POLICIES

Students should be aware of their rights and responsibilities as described in the following Selkirk College policies (<http://policies.selkirk.ca/>):

Policy 3300: Students with Specific Disabilities

Policy 3400: Student Code of Conduct – Rights and Responsibilities

Policy 8400: Student Appeals

Policy 8610: Admissions and Standards

Policy 8611: Admissions

Policy 8612: Grading

Policy 8613: Evaluation of Student Learning

Policy 8614: Advanced Standing, Course Challenge, Prior Learning Assessment (PLA), and Transfer Credit

Policy 8615: Standards of Academic Progress

Policy 8616: Student Withdrawals and Refunds

Policy 8617: Credentials and Graduation

Policy 8618: Cheating and Plagiarism

Policy 8619: Student Probation

In addition, students are subject to the program policies for their specific program (<http://policies.selkirk.ca/program>).



STUDENT EDUCATION PLAN

Legal First Name:	Legal Last Name:
SELKIRK COLLEGE STUDENT ID <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Program:
School Chair:	School Chair:

PLAN INFORMATION

Concentration(s)

1 _____	3 _____
2 _____	4 _____

Prerequisites: _____

Has the student met these prerequisite requirements? Yes No

What will the student use this credential for?

Other graduation requirements:

Are there courses required for registration not related to ISD completion? If yes, please provide course details on Page 5.

Yes No

Credential to be awarded (Registrar to complete):



DIPLOMA IN INTERDISCIPLINARY STUDIES STUDENT EDUCATION PLAN

PLAN INFORMATION

Rational:

Notes:



STUDENT EDUCATION PLAN

COURSE INFORMATION

Semester 1 <input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Spring		Year:						Credits toward Concentration			
COURSE NUMBER	TITLE	CREDITS	COMPLETED	1	2	3	4	1	2	3	4
		Total Credits									

Semester 2 <input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Spring		Year:						Credits toward Concentration			
COURSE NUMBER	TITLE	CREDITS	COMPLETED	1	2	3	4	1	2	3	4
		Total Credits									

Semester 3 <input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Spring		Year:						Credits toward Concentration			
COURSE NUMBER	TITLE	CREDITS	COMPLETED	1	2	3	4	1	2	3	4
		Total Credits									



STUDENT EDUCATION PLAN

COURSE INFORMATION

Semester 4 Fall Winter Spring Year: _____

COURSE NUMBER	TITLE	CREDITS	COMPLETED	Credits toward Concentration			
				1	2	3	4
Total Credits							

Semester 5 Fall Winter Spring Year: _____

COURSE NUMBER	TITLE	CREDITS	COMPLETED	Credits toward Concentration			
				1	2	3	4
Total Credits							

Semester 6 Fall Winter Spring Year: _____

COURSE NUMBER	TITLE	CREDITS	COMPLETED	Credits toward Concentration			
				1	2	3	4
Total Credits							



STUDENT EDUCATION PLAN

ADDITIONAL COURSE(S) FOR REGISTRATION (NOT REQUIRED FOR ISD COMPLETION)

COURSE NUMBER	TITLE	CREDITS	SEMESTER	1	2	3	4
Total Credits							
COMMENTS:							

Note: Add semester schedule/table as necessary.

Note: Total credits must be 60-72 as per Policy 8100: Instructional Programs, Appendix C: Diploma.

If this is a multiple credential in accordance with Policy 8617: Credentials and Graduation, the following must be met:

- A minimum of 50% of the requirements of the additional credential must be newcredits, and
- The new credits earned must be 18 or more

Program Completion Date:

APPROVING SIGNATURES

I understand this Student Educational Plan and I understand that this IS Diploma may not meet transfer requirements at other institutions.

STUDENT NAME	STUDENT SIGNATURE	DATE SIGNED
SCHOOL CHAIR NAME	SCHOOL CHAIR SIGNATURE	DATE SIGNED
SCHOOL CHAIR NAME	SCHOOL CHAIR SIGNATURE	DATE SIGNED
DEAN NAME	DEAN SIGNATURE	DATE SIGNED
DEAN NAME	DEAN SIGNATURE	DATE SIGNED
FINANCIAL AID NAME	FINANCIAL AID SIGNATURE	DATE SIGNED
REGISTRAR NAME	REGISTRAR SIGNATURE	DATE SIGNED