

Policy Procedures

Effective Date: 2019-01-01
Policy Reference: Policy 4300

Fair Trade Campus

A. Overview

1. Environmental sustainability has been identified as one of Selkirk College's fundamental commitments. Selkirk College is a Fair Trade Designated Campus and will continue to adhere to the following requirements in order to maintain this annual designation. These procedures apply to all College buildings.

B. Policy

1. Policy 4300 Environmental Sustainability outlines the College's commitment to reducing its ecological footprint by incorporating sustainability concepts into decision making and into the development of operational policies.

C. Policy

1. Steering Committee
 - a) A Steering Committee will ensure continued commitment to the Fair Trade Campus designation.
 - b) The Committee will:
 - (i) Meet a minimum of twice per year to discuss annual goals and to assess progress
 - (ii) Maintain a balanced membership of volunteers and administrative representatives
 - (iii) Demonstrate an effort to increase the availability of Fairtrade certified products available on campus
 - (iv) Submit an annual report to the Canadian Fair Trade Network by July 1 that includes a completed renewal form, targets for the upcoming year, and progress assessment for the previous year
2. Product Availability
 - a) Every reasonable effort will be made to ensure all coffee served on campus will be Fairtrade certified
 - b) At least three Fairtrade certified teas will be available wherever tea is served
 - c) At least one Fairtrade certified chocolate bar will be available at every location selling chocolate bars
 - d) All coffee and tea served at campus meetings, events and offices run by campus administration or student unions must be Fairtrade certified
3. Visibility and Education
 - a) All locations selling Fairtrade certified products will have prominent signage indicating such
 - b) All locations selling Fairtrade certified products will have ancillary information about fair trade
 - c) A page on the college website will explicitly indicate that Selkirk is a Fair Trade Designated Campus and will contains information about fair trade
 - d) Campus administration will participate in a public celebration of Selkirk's Fair Trade Campus status at least annually