



NUMBER **GP 40**

TITLE **BOARD MEMBER'S JOB DESCRIPTION**

APPROVAL DATE May 26, 2020

NEXT REVIEW April 15, 2023

BOARD OF GOVERNORS POLICY

GENERAL ACCOUNTABILITY

The Selkirk College Board of Governors generally consists of eight members appointed by an Order-in-Council of the Provincial Government, two elected student representatives, one elected instructional representative and one elected support staff person. The President of the Institution and the Chair of the College's Education Council are non-voting members and ex-officios of the Board. Appointed board members serve a maximum of six years, student representatives are elected (and may be re-elected) annually by the student body and faculty and staff representatives are elected for three-year terms.

The Board of Governors' general role is to foster the short and long-term success of the College in a manner consistent with the Mission, Vision and Values of the Institution in accordance with the Board's Policies and Bylaws.

All Governors, appointed or elected, owe a fiduciary duty of care to the Institution. The fiduciary duty requires Governors to be loyal to the College and to act honestly, in good faith and in the best interests of the College.

The duty of care requires that Governors do their job well. They should exercise the care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances. They should be diligent: reading all of the material in advance, attending all meetings, asking relevant questions, being prepared to discuss all issues and keeping informed about the Institution. Governors should be provided with sufficient information to consider all matters coming before the Board and they should spend the time necessary to make informed decisions.

MINIMUM REQUIREMENTS

- Attend all regular and special meetings of the Board when provided reasonable notice;
- Attend Board retreat and professional development conferences;
- Strive to continually learn more about the College system, the organization's operations and its services, as well as learn about any individual responsibilities as a Board member by fulfilling professional development training as recommended by the Board or President;
- Maintain confidentiality of the College operations;
- Ensure no conflict of interest exists, real or perceived, and in the event that one arises, immediately disclose it to the Board and refrain from voting on related issues; and
- Participate to the best of their ability in determining policy and other matters, give full attention to operations, issues and concerns, and vote or officially abstain.