

 Policies and Procedures		Number 4310		Title Serving and Consumption of Alcohol	
		Replaces		NEW	
		Effective		2012-01-19	Next review:
Executive Responsibility	Administrative Responsibility	Recommended by Policy Review Committee		2012-01-19	
VP Finance and Administration	Director of Facilities	Recommended/Approved by Education Council		N/A	
		Approved by President		2012-01-20	

1. PURPOSE

From time to time, committees will be charged with planning events either promoted by Selkirk College or held on college grounds, and must decide if alcohol will be served. The following policy is designed to provide guidance to those committees in the decision-making process.

The purpose of this policy is as follows:

- To promote a greater understanding and awareness of the need for each member of the college population who consumes alcohol, to do so in a responsible manner;
- To establish procedures to be followed in planning and holding functions at which alcohol will be served; and
- To give members of the college population an understanding of the legal issues involved with the use of alcohol and to ensure that providers and users of alcohol are aware of the potential legal issues involved.

2. SCOPE / LIMITS

This policy applies to all members of the college population participating in any way in the serving or consumption of alcohol. Members of the college population include faculty, staff, students, visitors and guests. Each member of the college population is responsible for his/her own conduct. Nothing in this policy or its procedures is to be taken as creating or imposing any liability at law or in equity upon the college for violation of this policy by any member of the college population.

3. PRINCIPLES

While permitting reasonable consumption of alcohol in certain circumstances, the college discourages abuse and encourages responsibility on the part of those who choose to drink. The college is committed to promoting the health and well-being of the college population. All members of the college population, including all visitors and guests, have an obligation to make responsible decisions concerning alcohol.

The college does not condone any social function that has as a purpose or focus the over-consumption of alcohol.

Those who serve and those who consume alcohol on college premises and at college-associated functions must act in a responsible manner, with due regard to the safety of all concerned. Those who serve and those who consume alcohol on college premises and at college-associated functions must comply with all legal requirements, all requirements of this policy, and any requirements established by

the administrative head of unit having authority over the space within which the function is to be held.

The college encourages all members of the college population to inform themselves with respect to the foregoing. Information on the *Serving it Right* program, a joint initiative of the provincial government and the hospitality industry, is available by calling 1-800-665-8883 or at <http://www.servingitright.com/> . Information on the *Designated Driver* program is available at <http://www.icbc.com/road-safety/safer-drivers/impaired-driving/designated> and *Operation Red Nose* is at <http://www.icbc.com/road-safety/safer-drivers/impaired-driving/rednose>.

4. PROCEDURE

1. Selkirk College operates licensed food and beverage outlets in accordance with the terms of licenses granted pursuant to the *Liquor Control and Licensing Act*. The college is covered by a well-established system of licensing and is associated specifically with the applicable outlet(s). Compliance with the terms of these licenses is an institutional matter.
2. Members of the college population who live on a college campus (including for example, students in residence) may wish to serve or consume alcohol within their lodgings. These students are covered by a student residence contract and are covered by the terms of that contract while at their lodgings in residence. The Director of Facilities shall have responsibility on behalf of the college for developing and managing procedures in respect of the serving and consumption of alcohol in premises under his/her jurisdiction.
3. Members of the college population, including visitors and guests, may wish to organize a function **on college premises** (other than within their own lodgings or at one of the aforementioned licensed outlets) at which alcohol may be served or consumed. The organizer of such an event must obtain a *Special Occasion License* in accordance with the *Liquor Control and Licensing Act*. That person shall be named as the licensee and shall be personally responsible for compliance with the terms of the *Special Occasion License* and all other alcohol-related matters related to the function, including the conduct of visitors and guests. The college's involvement shall be limited to the granting of permission to hold a licensed function on its premises. The serving or consumption of alcohol at unlicensed functions on college premises is illegal, and can lead to serious consequences.
4. A member of the college population who wishes to organize a function at which alcohol may be served that **is not on college premises** but which **is nonetheless associated with the college** may do so at a licensed establishment (including for example, a public restaurant that has a license to serve alcohol pursuant to the *Liquor Control and Licensing Act*) or in his/her private home. Where the function is held at a licensed establishment, the establishment and its employees assume direct responsibility and liability for compliance with the terms of its license and all applicable legislation. Nonetheless, the person organizing the function also has a personal responsibility for ensuring that participants do not consume excessive amounts of alcohol. When college-associated functions are held in a private home of a person, that person, as the host of the event, is responsible for ensuring the safety of all participants and for ensuring that alcohol is not served to persons exhibiting signs of impairment or under-age individuals.

5. OTHER RELEVANT POLICIES

4110 Facility Use by Outside Agencies

4120 Use of Staff Lounge