

 Policies and Procedures		Number 3210	Humanitarian Awards	
		Replaces		
		Effective	2017-03-01	Next Review
Executive Responsibility	Administrative Responsibility	Recommended by Policy Review Committee	2017-01-01	
Vice President Education	Registrar	Recommended/Approved by Education Council	N/A	
		Approved by President	2017-03-23	

1. PURPOSE

The purpose of this policy is to provide tuition for financially disadvantaged global learners to study at Selkirk College. Tuition may be applied to any program available at Selkirk College except a cost recovery program.

This policy:

- (1) provides an avenue to support government goals;
- (2) enriches learning experiences for local learners;
- (3) enables Selkirk College to participate in global humanitarian efforts; and
- (4) connects Selkirk College with the community humanitarian efforts.

2. SCOPE / LIMITS

This policy applies to domestic and international students and is limited by the funding allocated on an annual basis for this initiative. To every extent possible, funding resources will be allocated in the annual budget development process equivalent to one full semester of study at Selkirk College. Additionally, International Education will annually contribute the equivalent of one academic year of tuition support. This policy does not apply to cost recovery programs with the exception of International Education.

Funding is made available during the fiscal year and will not be carried forward to a subsequent year.

Students will be required to meet program prerequisite requirements prior to acceptance at Selkirk College.

3. PRINCIPLES

“Education is for improving the lives of others and for leaving your community and world better than you found it.” Marian Edelman

From time to time significant, unexpected and often tragic circumstances change our world. These events/situations can create and/or increase the financial barriers to post-secondary education and training.

Canada enjoys a standard of living that exceeds that in many parts of the world. One of these standards is our level of access to post-secondary education. On the basis of available funding, Selkirk College will provide access to programs and services to further the development of global citizens.

4. PROCEDURE

Applications to access this funding will be received on an annual basis and funding will be allocated in accordance with procedures and criteria developed to ensure a fair and rationalized approach to meeting this need. Priority will be given to workforce development, international partnerships and/or in alignment with internationally identified relief efforts.

4.1 APPLICATION PROCESS:

1. The application deadline for tuition support for the Fall semester is April 15th and a funding decision will be communicated by April 30th. If any funds remain after April 30th, a second round of applications will be accepted until June 15th and a funding decision will be communicated by June 30th.
2. A project lead (Selkirk College employee) will be required for each submission.
3. Application forms must be completed and signed by the project lead.

4.2 SELECTION PROCESS AND CRITERIA:

1. Applications will be reviewed by the Deans.
2. Recommendation for funding will be made to the Vice President Students and Advancement/Registrar, for approval.
3. Final funding approval will be made April 30 or June 30 of each year.
4. Selection criteria will consider the following;
 - a. program availability;
 - b. strength of the application, including demonstration of other required supports for the student and financial support;
 - c. evidence of internal support, responsibility and accountability;
 - d. previously approved applications;
 - e. alignment with institutional directions; and
 - f. alignment with current/developing partnerships.

4.3 COMMUNICATION OF DECISION-MAKING:

Decisions will be communicated to the project lead and to Communications and Development by April 30 and/or June 30 each year.

5. SUPPORTING FORMS

Humanitarian Award Application