

<b>Selkirk College Policies and Procedures</b>		Number 9500	Title <b>Budget Administration</b>	
		Replaces	B9010	
		Effective	2004-02-02	Next review :
Executive Responsibility	Administrative Responsibility	Recommended by Policy Review Committee		November 23, 2011
Vice President, Finance/Administration	Vice President, Finance/ Administration	Recommended/Approved by Education Council		N/A
		Approved by President		December 4, 2011

## 1. PURPOSE

This policy states which member of the college administration has the authority to commit funds as per the budget approved by the Selkirk College Board.

## 2. ADMINISTRATIVE REGULATIONS

- 2.1 Transfers from operating to capital, or from one division to another, require the approval of the President and the Vice President Administration/Bursar.
- 2.2 Transfers within divisions require the approval of the division manager (Dean, Vice President, Director).
- 2.3 In all cases, overruns in one area shall be compensated by equivalent under expenditures in another area.

---

**Other relevant policies:**

**Key words:** .....

Regulations, Budget, Approval